

| Death of a Polytechnic Community Member   |                                   |
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| Category: Administrative  | Approval Date: November 17, 2020  |
| Policy Owner: President's Office, Vice<br>President Academic and Provost and Chief<br>Human Resources Officer         | Effective Date: November 17, 2020 |
| Policy Administrator: President's Office,<br>Vice President Academic and Provost and<br>Chief Human Resources Officer | Review Period: 5 Years            |

## **Associated Documents**

Response to the Death of a Student Procedure

Response to the Death of an Employee Procedure

Response to the Death of a Board of Governors Member Procedure

## **PURPOSE**

Red Deer Polytechnic responds in a sensitive, caring, and professional manner to provide a consistent and coordinated approach in responding to a death of a current or past member of the Polytechnic community.

## SCOPE

This policy applies to the Polytechnic community including students, staff, faculty, Board members, and administrators.

## **POLICY**

Upon the death of a member of the Polytechnic community, the Polytechnic responds as appropriate for the given situation:

- 1. respecting the dignity and privacy of those affected;
- 2. supporting the needs of those affected by the death;
- 3. providing assistance to internal departments and external agencies required to investigate the death;
- 4. compliance with relevant legislation.